

**STEPHEN A. HARMON PHOTOGRAPHY WEDDING PHOTOGRAPHY AGREEMENT**

**Stephen A. Harmon  
511 Bentbrook Drive  
New Albany, IN 47150  
Phone (502) 599.8483**

**Wedding Date:** \_\_\_/\_\_\_/201\_\_\_ **Time Photography Starts:** \_\_\_\_\_

**Time of Ceremony:** \_\_\_\_\_ **Time Photography Ends:** \_\_\_\_\_

**Other shooting Dates, Locations and Times agreed on:**

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**Wedding Location:**

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**Bride's Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Groom's Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**email:** \_\_\_\_\_

**Wedding theme:** please specify traditional / formal / informal / casual etc.

**Wedding Party:** Groomsmen # \_\_\_\_\_ Bridesmaids # \_\_\_\_\_

**Best Man:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Maid of Honor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Matron of Honor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Wedding Colors:** \_\_\_\_\_

**Photography fee agreed:** \$ \_\_\_\_\_ **Wedding Package:** \_\_\_\_\_

A retainer of \$ 500.00 is due at the signing of this agreement, with the balance \$ \_\_\_\_\_ to be paid in full prior to the wedding date.

**Expenses:** The Client is responsible for all travel, accommodation and transportation costs for the photographer and possibly one assistant. Some or all travel expenses may be included in the cost of specific packages. Please see package details for more information.

**WEDDING PACKAGE AND SERVICES INCLUDED FOR THE FEE STATED ABOVE:**

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**ENTIRE AGREEMENT:** This agreement contains the entire understanding between Stephen A. Harmon Photography and the CLIENT. It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so in writing, signed by all the parties. If the parties want to waive one provision of this agreement, that does not mean that any other provision is also waived. The party against whom a waiver is sought to be effective must have signed a waiver in writing.

**RESERVATION:** A signed contract and reservation fee are required to reserve the specified coverage.

**PRE-EVENT CONSULTATION & COOPERATION::** The parties agree to a pre-event consultation no later than two to three weeks before the event date in order to finalize the actual shooting times, locations, and CLIENT'S request list (in writing) for specific photographs. If specific pre-wedding or post wedding shots are desired they should be clarified in writing prior to the wedding.

The parties agree to cheerful cooperation and communication for the best possible result within the definition of this assignment. Stephen A. Harmon Photography recommends that CLIENT designate an

"event guide" to point out important individuals for informal or candid photographs to the photographer during the wedding that they wish to have photographed.

All family members &/or wedding party members who are desired to participate in these photos should be approached by the bride &/or groom prior to the wedding for their consent. If the bride's or groom's late arrival prevents a full hour from occurring the photographer shall not be held liable for failure to take desired photographs. The photographer will not be held accountable for not photographing desired people if there is no one to assist in identifying people or gathering people for photographs. Stephen A. Harmon Photography is not responsible if key individuals fail to appear or cooperate during photography sessions or for missed images due to details not revealed to Stephen A. Harmon Photography.

**SHOOTING TIME / ADDITIONS:** The photography schedule and selected methodology are designed to accomplish the goals and wishes of the CLIENT in a manner enjoyed by all parties. CLIENT and Stephen A. Harmon Photography agree that cheerful cooperation and punctuality are therefore essential to that purpose. Shooting commences at the scheduled start time.

**HOUSE RULES:** The photographer is limited by the guidelines of the ceremony official or reception site management. CLIENT agrees to accept the technical results of their imposition on the photographer. Negotiation with the officials for moderation of guidelines is CLIENT's responsibility; Stephen A. Harmon Photography will offer technical recommendations only.

**DIGITAL IMAGES and COPYRIGHTS:** *Until final payment* for services rendered is made, the photographs produced by Stephen A. Harmon Photography are protected by Federal Copyright Law (all rights reserved) and may not be reproduced in any manner without Stephen A. Harmon Photography's explicitly written permission. Upon final payment by the CLIENT, *limited* copyright ownership of the resulting images will be transferred to the CLIENT under the following conditions:

The digital images are the property of CLIENT for personal use and for the purposes of the reproduction and giving of photographs to friends and relatives.

The Client must obtain written permission from and compensate Stephen A. Harmon Photography prior to the CLIENT or its friends and relatives publishing or selling the photographs for profit.

**EXHIBITION:** Requests for specific images to be used by Stephen A. Harmon Photography may be requested at a future time. CLIENT grants Stephen A. Harmon Photography permission to display selected images resulting from this assignment as an example of Stephen A. Harmon's Photography work and for entrance into photographic competitions and release all claims to profits that may arise from use of images.

**MODEL RELEASE.** The CLIENT hereby grants to Stephen A. Harmon Photography and its legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of the CLIENT or in which the CLIENT may be included, for editorial, trade, advertising and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. The CLIENT hereby releases Stephen A. Harmon Photography and its legal representatives and assigns from all claims and liability relating to said photographs.

**LIMIT OF LIABILITY:** In the unlikely event that the photographer is injured or becomes too ill to photograph the event, Stephen A. Harmon Photography will make every effort to secure a replacement photographer. If the situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package.

Stephen A. Harmon Photography takes the utmost care with respect to exposure, transportation, and processing the photographs. However, in the unlikely event that photographs have been lost, stolen, or destroyed for reasons within or beyond Stephen A. Harmon Photography's control, Stephen A. Harmon Photography liability is limited to the return of all payments received for the event package. The limit of liability for a partial loss of originals shall be a prorated amount of the exposures lost based on the percentage of total number of originals.

**SECURITY RETAINER:** In the event of cancellation, the security retainer paid is non-refundable. It shall be liquidated damages to Stephen A. Harmon Photography in the event of a breach of contract by CLIENT. The CLIENT shall also be responsible for payment for any Stephen A. Harmon Photography materials charges incurred up to time of cancellation.

**COMPLETION SCHEDULE:** Image processing, website posting and CD creation will occur as soon as possible after the wedding date. Please inform the photographer if you face a deadline of a specific nature.

**PAYMENT SCHEDULE:** \$500.00 Date reservation fee due at time of signing this agreement. Remaining balance payable in full (payment plans or lump sum) prior to wedding date.

I have read and understood the terms above. I hereby agree to the terms of this agreement. I understand that until a retainer is received by Stephen A. Harmon Photography, my wedding date is not guaranteed.

Signed \_\_\_\_\_ (Client)      Date \_\_\_\_\_

***Please mail the completed contract to:***

***STEPHEN A. HARMON***

***1501 Emerald Drive***

***Sellersburg, IN 47172***

***email: [stephen@harmonweddings.com](mailto:stephen@harmonweddings.com)***

Amount enclosed: \$ 500.00 for retainer

Next payment: \$ \_\_\_\_\_ Date expected \_\_\_\_\_

I would like to pay my balance: **Monthly**   **Quarterly**   **Lump Sum of** \_\_\_\_\_   until paid in full prior to the wedding. (Circle One)

CONGRATULATIONS  
&  
THANK YOU FOR CHOOSING  
STEPHEN A. HARMON PHOTOGRAPHY  
FOR THE BEST DAY OF YOUR LIFE